



RUSSIAN RIVER WATERSHED ASSOCIATION  
TECHNICAL WORKING GROUP MEETING  
August 9, 2011, 8:30 AM – 10:00 AM  
Windsor Town Council Chambers  
9291 Redwood Road, Windsor, CA 95492

**A G E N D A**

- 1. Greetings and Introductions**
- 2. Update from July 28, 2011 Board Meeting**
- 3. RRWA Project Updates**
  - Outreach Strategies
    - Environmental Column
      - i. Complete sign-up and topics for 2011
      - ii. "Creek Week" for September
    - RRWA Web Site – Initial review of updated site
  - North Coast IRWMP Update
  - Creek Week 2011
    - Board proclamation in September
  - Phase II Stormwater Update
    - Extension granted – Comments due September 8, noon
    - Forum to follow this meeting
  - Stormwater Training
    - QSP/QSD – training August 9-11; exam August 12 - Ukiah
    - CESSWI – August 15 & 16 (QSP prerequisite), Santa Rosa
    - LID Training – Fall 2011
  - Safe Medicine Disposal Program Update
  - Stormwater Citizens Advisory Group
    - Request for list of key invitees
- 4. Forum and Advocacy**
  - Topics for September 15 lunch meeting with RWQCB staff
  - September 29 presentation to RWQCB Board
  - Discussion of potential future advocacy items
- 5. Future Meetings and Agenda Items**
  - BOD/TWG Ukiah meeting and tour - September 22
  - BOD next meeting December 8
  - BOD - 2012 Calendar
  - TWG - October 11, November 8, December 13
- 6. Items of Interest**
- 7. Public Comment**
- 8. Adjourn**

**STORMWATER PHASE II FORUM FOLLOWS THIS MEETING ~ 10:15 – 11:30**

The Russian River Watershed Association complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Please contact Virginia Porter at (707) 833-2553 with any questions.

**RUSSIAN RIVER WATERSHED ASSOCIATION**  
**TECHNICAL WORKING GROUP SESSION**  
August 9, 2011, 8:30 AM – 10:00 AM  
Windsor Town Hall Council Chambers  
9291 Old Redwood Highway, Windsor CA

*Meeting Summary (prepared by Virginia Porter, RRWA Executive Director)*

**1. Greetings and Introductions (8:35)**

Attendees:

- |                                      |  |
|--------------------------------------|--|
| - Virginia Porter - RRWA             | - Rick Seanor – City of Ukiah              |
| - Andy Rodgers – RRWA                | - Kevin Fredrickson – City of Cotati       |
| - Ashlee Llewellyn - RRWA            | - Mynda Songer – City of Cotati            |
| - Patrick Givone -Town of Windsor    | - Jim Tyler – So. Co. Env. Health          |
| - Teresa Gudiño – City of Santa Rosa | - Jennifer Sylvester – So. Co. Env. Health |
| - Ann DuBay – SCWA                   | - Heidi Otten – NC - RWQCB                 |
| - Corbin Johnson – So. Co. Parks     | - Brenda Adelman - RRWPC                   |

**2. Update from July 28, 2011 Board Meeting**

Virginia Porter (RRWA, Executive Director) provided the update. The Board had a presentation from Heaven Hix (City of Santa Rosa) on the Low Impact Development (LID) Technical Design Manual. LID features are small scale, infiltration- based landscape features that aim to mimic the undeveloped site. The Manual includes standards and Best Management Practices to carry out the LID requirements in new construction. This is a requirement of the Phase I MS4 Permit in our region, which affects many of RRWA’s member agencies. The Manual is in draft, but is expected to be finalized October 1, 2011. The Board expressed an interest in having ongoing updates on this topic, and further asked staff to plan for a Board field trip to see sites that have applied the LID principles.

The Board was provided an update on the RRWA web site upgrade and voiced support for the changes staff outlined.

The Phase II MS4 Draft Permit has been the topic of ongoing review, and RRWA will send a comment letter to the State Water Resources Control Board by the close of the comment period. The Board approved a draft letter framework, with final approval in the authority of the Chair and Vice-Chair. RRWA staff will work with the Phase II team in developing the final comments which will be included in the letter. This will take into account the Town of Windsor’s review of the Draft Permit compared to their current Phase II permit, Santa Rosa’s review of the Draft Permit compared to the regional Phase I permit, and the California Stormwater Quality Association (CASQA) review and comments on the entire Draft Permit.

The Board was pleased to hear that Kaiser is planning to house a Safe Medicine disposal site and asked staff to look into having some press coverage for Kaiser’s participation.

The 2012 Board meeting schedule received tentative support, and the Board agreed that in lieu of a formal meeting in January, the Executive Director will meet with each agency about the 2012-2013 Work Plan.

**3. RRWA Projects Update**

**OUTREACH STRATEGIES**

Environmental Column: RRWA environmental columns and the calendar for 2012 were reviewed:

- **August** - Cristina Goulart (Town of Windsor) authored an article on Tap Water vs Bottled Water. Thank you Cristina!
- **Future topics/annual calendar:** The following authors and topics are scheduled in this Work Plan year:

- **September** – Creek Week (RRWA staff and Santa Rosa)
- **October** – Ann DuBay (SCWA) – Coho/Steelhead/Chinook
- **November and December** - Seasonal or holiday topics

Virginia Porter will check in with Lisa Steinman (SoCo WMA) to see if they can write an article targeting recycling, and “low-impact” holiday giving and entertaining. Lauren McPhaul (City of Ukiah) will move the “Flushable” Rags topic, which had been scheduled for September, to a later date.

#### RRWA Web Site – Initial Review of updated site

Andy Rodgers (RRWA staff) introduced this item, and then introduced Ashlee Llewellyn (RRWA staff) who showed the new site to the group, going through each section for review of content.

There will be a one week period in early October for Working Group members and the Board to review the site and provide any comments or feedback. RRWA staff will notify the Board and Working Group as soon as possible of the specific dates.

The Working Group then reviewed the map and there was extensive discussion on options for the map layers. The following ideas were presented and discussed:

- Creeks and Russian River with names
- Bathrooms and parking lots (access points)
- Safe Medicine Disposal sites
- Dam locations
- Sub-watersheds
- Restoration areas
- Cleanup campaign sites
- Gauging stations
- Protected areas - no fishing allowed
- Low Impact Development demonstration areas
- Russian River-Friendly Landscapes
- Recreation
- Fisheries/hatcheries
- “Hot spots” with high pollutant loads

The group will have further discussion of map layers at the October or November meeting, and will make a prioritized recommendation to the Board at that time. The Board will decide on the priority map layers at their December 8 meeting.

#### **NORTH COAST IRWMP UPDATE**

Virginia Porter provided the update. The Policy Review Panel and Technical Peer Review Committee met July 21 in Weaverville. An annual meeting schedule was approved as follows – January, Ukiah; April, Yreka; July, Weaverville; October, Eureka. The NCIRWMP is applying for Sustainable Communities Grant funding, Round 2 of Proposition 84. Solicitation is expected in the summer of 2012.

#### **CREEK WEEK 2011**

Virginia Porter provided the update, which is based on the work of the group at the last meeting. The 2011 campaign includes:

- Member agency proclamations prior to or during Creek Week
- RRWA Proclamation September 22
- Environmental Column for September
- Creek Week email signature bar, optional for all members
- Consolidated list of Creek Week activities from all member agencies

## PHASE II STORMWATER UPDATE

Virginia Porter provided the update.

### Extension granted – Comments due September 8, noon

The State Water Resources Control Board approved a 30-day extension to the comment period on the Draft Phase II Permit, with comments due September 8 at noon. RRWA will continue to participate in the CASQA process and will draft a final letter for review by the Phase II team and for approval by the Chair and Vice Chair of our Board.

### Forum to follow this meeting

Immediately after this meeting there will be a Phase II forum.

## STORMWATER TRAINING

- QSP/QSD – Qualified SWPPP [Storm Water Pollution Prevention Plan] Developer (QSD) and Qualified SWPPP Practitioner (QSP) training in Ukiah August 9-11, with QSP training August 9, 10 and QSD training August 9-11. There is also QSP/QSD testing in Ukiah on August 12.
- CESSWI (a QSP prerequisite) - Certified Erosion, Sediment, and Storm Water Inspector training in Santa Rosa August 15, with certification testing on August 16.
- LID Training will be in the fall of 2011, after the manual is in final form.

The group discussed further RRWA sponsorship of QSP/QSD training in the watershed, and supported spring 2012 for the next training opportunity.

## SAFE MEDICINE DISPOSAL PROGRAM UPDATE

Andy Rodgers provided the update. Kaiser is joining by having one site in their emergency room. Santa Rosa and SCWA have begun using a “drop box” at a few locations with great success. The Safe Meds team is evaluating options for the outreach campaign for this year’s Work Plan.

## STORMWATER CITIZENS ADVISORY GROUP

Andy Rodgers asked members to provide him with lists of key invitees for this event.

### **4. Forum and Advocacy**

#### Topics for September 15 lunch meeting with RWQCB staff

RRWA will be meeting with the RWQCB Executive Officer and staff September 15, 2011. No specific topics were brought up.

#### September 29 presentation to RWQCB

RRWA will make a presentation to the Regional Board September 29. The “greatest hits” from past video contests will be shown, and Chair Jake Mackenzie and Virginia Porter will update the Board on the current Work Plan key projects and last year’s successes.

#### Discussion of future potential advocacy items

No specific topics were brought up.

### **5. Future Meetings and Agenda Items**

#### BOD/TWG joint meeting

- BOD/TWG joint meeting in Ukiah - Sept 22, 10:00, Ukiah City Hall

#### BOD

- December 8, 2011 – RWQCB Executive Officer update; SCWA Low Impact Development Manual
- Tentative 2012 schedule: January – individual meetings with each agency regarding Work Plan; February 23 (Work Plan Approval); May 10 (Video Contest); July 26; September 27; December 6.

## TWG

- October 11
- November 8
- December 13

### **6. Items of Interest**

- Virginia Porter circulated the updated RRWA Brochure.
- Rick Seanor (City of Ukiah) noted that it is about an hour to Ukiah from Windsor – important to know for the next meeting.

### **7. Public Comment**

Public comment was taken during the course of the meeting.

**8. Adjourn:** Meeting adjourned at 10:00. A Stormwater Phase II Forum was held immediately following this meeting.