



RUSSIAN RIVER WATERSHED ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS  
December 12, 2013, 9:00 AM  
Windsor Town Council Chambers  
9291 Old Redwood Highway, Windsor, CA 95492

**A G E N D A**

**A. Call to Order and Introductions**

**B. Approval of the Agenda**

**C. Approval of Standing Items:** Minutes: September 26, 2013 Board of Directors Meeting

**D. Guest Speaker – Matt St. John, Executive Officer, North Coast Regional Water Quality Control Board (NCRWQCB)**

**E. BOD Business**

- Election of 2014 RRWA Officers
- 2014 -15 Work Plan - Initial Review and Approval to Proceed
  - 2014 -15 Work Plan Scope
  - Executive Director Services
- Urban Creek Care Guide Update
- Russian River-Friendly Landscape Guidelines – Approval of Signage and Content Use Policies
- North Coast Resources Partnership (NCRP) update
- Stormwater program update
  - Stormwater training
- Safe Medicine Disposal Program update
- Student Video Contest – choose 2014 topic
- Recent and on-going RRWA advocacy items
  - Santa Rosa Wastewater Permit, RRWA comments – November 21, 2013 NCRWQCB meeting
  - Update on lunch meeting with RWQCB staff – December 2, 2013
  - Next lunch meeting with NCRWQCB staff scheduled for March 17, 2014
  - SB 727: Medical waste: pharmaceutical product stewardship program – Consider letter of support
- Next Board Meetings:
  - February 20, 2014 (**note date change**) – Guest Speaker: Heidi Sanborn, California Product Stewardship Council – Alameda safe drug disposal ordinance and program; Work Plan approval
  - April 24, 2014 – Student Video Contest; Guest Speaker: Lesley Estes, City of Oakland Watershed and Stormwater Management Division – Trash Reduction Efforts for Lake Merritt
  - July 24, 2014 – Guest Speaker: TBD
  - September 25, 2014 – Guest Speaker: TBD
  - December 11, 2014 – Guest Speaker: North Coast RWQCB Executive Officer Matt St. John - dialogue with RRWA Board

**F. Working Group Activities**

- Update on project team activities
- Meeting schedule: Feb 11 (final Work Plan review), Apr 8, June 10

**G. Items of Interest**

**H. Public Comment**

**I. Adjourn**

The Russian River Watershed Association complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Please contact Executive Director, Virginia Porter, at (707) 833-2553 with any questions.



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*Minutes*

Directors and Alternates Present

Jake Mackenzie, Chair	City of Rohnert Park
Mark Landman, Vice-Chair	City of Cotati
Carre Brown	County of Mendocino
Erin Carlstrom	City of Santa Rosa
Bob Cox	City of Cloverdale
Shaun McCaffery	City of Healdsburg
Mary Anne Landis	City of Ukiah
John Eder	City of Sebastopol
Bruce Okrepkie	Town of Windsor

Directors present represented nine of the eleven RRWA member agencies, constituting a quorum.

Additional Attendees

Virginia Porter	RRWA Executive Director
Andy Rodgers	RRWA Deputy Director
Glen Wright	City of Santa Rosa
Teresa Gudino	City of Santa Rosa
Damien O'Bid	City of Cotati
Stuart Hayre	Town of Windsor
Renee Weber	SCWA
Ann Torrez	SCWA
Matt St. John	NCRWQCB
Bob Anderson	Sonoma County Grape Grower's Association
Brenda Adelman	Russian River Watershed Protection Committee (RRWPC)

- A. Call to Order and Introductions** – Board Chair Jake Mackenzie (Rohnert Park) called the meeting to order at 9:00 AM and everyone introduced themselves.
- B. Approval of the Agenda** – Jake Mackenzie requested that the Board approve the agenda; it was approved.
- C. Approval of Standing Items** – Minutes from the September 26, 2013 meeting of the Board of Directors were reviewed and approved. Jake Mackenzie abstained.
- D. Guest Speaker – Matt St. John, Executive Officer, North Coast Regional Water Quality Control Board (NCRWQCB)**
  - Matt St. John summarized the actions of the November 21, 2013 NCRWQCB meeting where wastewater permits for Santa Rosa and Windsor were adopted.

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He said that phosphorus limits and reporting requirements are recognized as differences and that both Santa Rosa and Windsor are taking next steps to reach a common understanding. Matt St. John also mentioned that there is room for negotiation for the recycled water reporting requirements.

- Matt St. John said that the Laguna de Santa Rosa Total Maximum Daily Load (TMDL) public scoping meetings will begin within a year. Russian River TMDL public scoping meetings will begin in spring 2014. Monitoring for the Russian River TMDL has been completed and the NCRWQCB is in the process of analysis. The Sonoma County Board of Supervisors has approved funding for related feasibility studies.
- Matt St. John said that the NCRWQCB is working on revisions to water quality objectives in the Basin Plan, specifically related to chemical constituents and dissolved oxygen. Public review will begin in June 2014 and Board consideration is planned for fall 2014.
- Matt St. John discussed three State-wide initiatives:
  - The State Water Resources Control Board (SWRCB) is developing a trash policy that prohibits trash discharges and lays out best management practices (BMPs) for preventing trash in waterways. The NCRWQCB has reviewed the Policy and believes the standards are in line with existing municipal stormwater permits.
    - Mary Anne Landis (Ukiah) asked if homeless encampments and other human waste issues are being considered. Matt St. John responded that the Statewide policy may not address those concerns but that the NCRWQCB may.
  - The SWRCB is defining goals for establishing a framework to protect groundwater quality and quantity. The goals will be included in a concept paper that will go out for public review. The concept paper discusses governance, coordination, funding, and enforcement. Revisions are expected early next year.
  - Governor Brown, in coordination with CalEPA, Department of Water Resources, and Department of Food and Agriculture, is developing a Governor's Action Plan relating to water that is being finalized this month.
- Damien O'Bid (Cotati) asked about the Laguna TMDL timeline. Matt St. John answered that process will begin in 2015. Rebecca Fitzgerald and David Kuzmar are the leads on this project and can answer further questions.
- Matt St. John summarized recent NCRWQCB staffing changes.

#### **E. BOD Business**

- Election of 2014 RRWA Officers
  - Mark Landman moved to nominate Jake Mackenzie for Chair. There was unanimous approval.
  - Jake Mackenzie moved to nominate Mark Landman for Vice-Chair. There was unanimous approval.
- 2014 -15 Work Plan - Initial Review and Approval to Proceed
  - 2014 -15 Work Plan Scope
    - Virginia Porter reviewed the Technical Working Group's (TWG) recommendation for core projects, levels of effort and new projects for the 2014-15 Work Plan. The Board supported the direction recommended by the TWG.

- Jake Mackenzie said that he would like to see outreach to Sonoma State University (SSU) in hopes of adding them as a member entity. SSU has an active role with the Sonoma County Water Agency (SCWA) and is conducting major studies relevant to the watershed.
- Executive Director Services
  - Jake Mackenzie announced that Virginia Porter (RRWA) is retiring from Executive Director position in June. Mark Landman recommended that Andy Rodgers (RRWA) succeed Virginia Porter for consistency. Jake Mackenzie added that the staff change will lead to an overall cost decrease for the Association.
  - Virginia Porter said she will stay on as an Executive Advisor for one year if the successor Executive Director wants this service.
  - Jake Mackenzie asked for direction to move forward with this proposed succession plan. Bob Cox (Cloverdale) moved, Mary Anne Landis seconded. There was unanimous approval.
- Urban Creek Care Guide Update
  - Andy Rodgers gave an update regarding the project timeline and Board participation.
- Russian River-Friendly Landscape Guidelines – Approval of Signage and Content Use Policies
  - Virginia Porter summarized both policies and requested approval. She explained the TWG has provided their review and recommends approval. There was unanimous approval.
- North Coast Resources Partnership (NCRP) update
  - Virginia Porter reported that the next NCRP quarterly meeting scheduled for Jan 16, 2014 is cancelled.
- Stormwater program update
  - Stormwater training
    - Andy Rodgers presented two training projects being discussed with the TWG:
      1. Half-day training focused on inspection and installation of BMPs. It will include a hands-on component as well as a classroom component.
      2. Low Impact Development (LID) training session for Phase II Stormwater Permit agencies who are adopting the LID Technical Design Manual.
- Safe Medicine Disposal Program update
  - Andy Rodgers provided an update on the 2013-14 outreach options and the subcommittee's recommendations. He also mentioned that the RRWA contract with the hauler has been renewed and the lower rates have been negotiated on behalf of participating agencies.
- Student Video Contest – choose 2014 topic
  - Two topics were recommended: "trash and litter" and "cigarette butts"
    - Jake Mackenzie moved on the topic "cigarette butts." Seven Board members approved, two preferred "trash and litter."
- Recent and on-going RRWA advocacy items
  - Santa Rosa Wastewater Permit, RRWA comments – November 21, 2013 NCRWQCB meeting

- Virginia Porter reported on the comments she presented at the meeting and hard copies were passed out. No comments were made.
- Update on lunch meeting with RWQCB staff – December 2, 2013. Matt St. John covered everything that was discussed in this lunch meeting at this Board meeting.
- Next lunch meeting with NCRWQCB staff scheduled for March 17, 2014
- SB 727: Medical waste: pharmaceutical product stewardship program – Consider letter of support
  - The Board reviewed the draft letter of support. There was one recommended change: edit the word “allow” to “require” in the first paragraph. There was unanimous approval in support of the letter with the change.
- Next Board Meetings:
  - February 20, 2014 (**note date change**) – Guest Speaker: Heidi Sanborn, California Product Stewardship Council – Alameda safe drug disposal ordinance and program; Work Plan approval
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#### **F. Working Group Activities**

- Virginia Porter gave an update on project team activities.
- Meeting schedule: Oct 8 (introduce Work Plan projects), Nov 12, Dec 10, Feb 11 (final Work Plan review), Apr 8, June 10

#### **G. Items of Interest**

- Jake Mackenzie proposed writing a letter of appreciation for Glen Wright as he is retiring at the end of Dec 2013. There was unanimous approval.

#### **H. Public Comment**

- There were no public comments.

#### **I. Adjourn – 10:45 AM**