

RUSSIAN RIVER WATERSHED ASSOCIATION
MEETING OF THE BOARD OF DIRECTORS

January 15, 2004, 9:00 A.M.
Windsor Council Chambers
9291 Old Redwood Highway, Windsor, CA 95492

A G E N D A

- 1. Call to Order and Introductions (*Kelley*)**
- 2. Approval of the Agenda (*Kelley*)**
- 3. Approval of the Minutes (*Kelley*)**
December 11, 2003 Board of Directors Meeting
- 4. Old Business**
Update on Requested Refinements to the RRWA MOU (*Murray*)
- 5. New Business**
 - A. 2004 – 2005 Work Plan: Proposed Technical Project Budgets (*Richardson*)
 1. Integrated Resources Planning Working Group Report
 2. Water Quality & Regulations Working Group Report
 3. Public Outreach & Funding Working Group Report
 - B. 2004 – 2005 Work Plan: General Budget (*Anderson*)
- 6. Staff Reports**
Integrated Regional Water Management Plan for the North Coast Region –
Status Report (*Renton*)
- 7. Items of Interest**
- 8. Public Comment**
- 9. Adjourn**

MINUTES
RUSSIAN RIVER WATERSHED ASSOCIATION

Minutes for the meeting of the Russian River Watershed Association (RRWA) Board of Directors.

Date: Thursday, January 15, 2004
Time: 9:00 a.m.
Location: Council Chambers
Town of Windsor
9291 Old Redwood Highway
Windsor, CA

Directors Present. Directors present included:

Paul Kelley	County of Sonoma and Sonoma County Water Agency
Richard Dowd, Alt.	City of Santa Rosa
Deborah Fudge	Town of Windsor
Matt Mullan, Alt.	Town of Windsor
Roland Sanford, Alt.	Mendocino County Water Agency
Leah Gold	City of Healdsburg
George Hicks, Alt.	City of Healdsburg
Mari Rodin	City of Ukiah
Jennifer Murray, Alt.	City of Cloverdale
Janet Pauli	Mendocino Inland Water and Power Commission

Directors present represented a quorum of 9 of the 10 RRWA participants.

Board Actions

1. Call to order. Paul Kelley, Chair, called the meeting to order at 9:00 a.m.
2. Approval of the agenda. The agenda was approved.
3. Approval of the Minutes. The minutes of December 11, 2003 were approved.
4. Old Business.

Update on Requested Refinements to the RRWA MOU. Eric Danly, Legal Counsel for the Cities of Cloverdale, Healdsburg, and the Town of Windsor, provided the Board with a list of potential refinements to the RRWA MOU. The County of Sonoma and the Sonoma County Water Agency have not expressed any concern with the proposed changes and Mr. Danly noted that he is currently talking to the City of Ukiah to ensure that their concerns regarding indemnity issues are addressed. Board members were asked to have their legal counsels review the December 2nd mark-up and send any concerns to Jennifer Murray or Eric Danly as soon as possible. Mr. Danly will prepare a final document for Board adoption at the February Board meeting. The Board agreed that there would be no change to the cost allocation formula in the MOU at this time.

5. New Business.

A. *2004-05 Work Plan: Proposed Technical Projects.* Dave Richardson provided an overview of the Work Plan process and schedule, including the presentation of a draft proposal today for Board comment. A revised work plan will be back before the Board in February for Board review and a final Work Plan and Budget will come before the Board in March for adoption. Mr. Richardson stated that the Work Plan will work to execute the RRWA's vision statement and reviewed the project proposals for the 2004-05 Work Plan.

1. *Integrated Resources Planning Working Group Report.* The primary project proposed for this year is to support the Integrated Regional Water Management Planning effort and to provide a forum for information sharing on Endangered Species Act issues. Dennis Salisbury, Sotoyome Resource Conservation District, suggested that this group may also want to discuss common problems relating to invasive species.
2. *Water Quality and Regulations Working Group Report.* The working group identified two primary projects: NPDES Storm Water Implementation and acting as a Regulatory Liaison for the Association members. The

Minutes - Continued

first project would develop joint NPDES Storm Water Compliance programs to take advantage of existing efforts and may include the development of training materials, public education materials, source control protocol and Regional Water Quality Control Board (RWQCB) support for this approach, a student video contest, and assistance moving Phase II permit plans through the RWQCB approval process.

The group would also work to act as a regulatory liaison, coordinating member agency issues and educating permitting agencies. This project may include the development of a streamlined permitting process, acting as a focal point for comments and responses on NPDES permits, advocating for a regulatory coordinating committee, and educating local regulators on the State Water Resources Control Board's Incidental Runoff Initiative for Recycled Water.

3. Public Outreach and Funding Working Group Report. The primary project is to develop a media outreach strategy for the Association including the development of key RRWA message points, media release and correspondence protocol, RRWA and project specific brochures, and potentially the development of a RRWA website. This group will also support the outreach and funding needs rising out of the other working groups.

Mr. Richardson reported that the working groups will meet again in February to develop specific tasks for each proposed project, assign hours and budgets, consider in-kind contributions, and develop preliminary cost allocations.

B. 2004-05 Work Plan: General Budget. Tim Anderson, Sonoma County Water Agency, distributed a draft preliminary overhead/general benefit budget and explained that the numbers were calculated using the Association's existing budget for 9 months and expanding it to 12 months. Costs were allocated by dividing 1/2 of the costs equally among all member agencies and 1/2 according to each member's operating budget (excluding electric utilities, redevelopment and capital expenses). Mr. Anderson asked each agency to confirm their respective operating budgets with him or Dave Richardson as soon as possible.

6. Staff Reports.

Integrated Regional Water Management Plan (IRWMP) for the North Coast Region. Lisa Renton, SCWA, provided the update. Staff will make a presentation to the Redwood Empire Division of the League of California Cities on January 31st in Cloverdale regarding the Water Bond Coalition and the IRWMP effort for the North Coast Region. In an effort to get the draft Memorandum of Mutual Understanding signed by IRWMP participants, staff is working to prepare backup materials such as a sample Board Agenda item and resolution.

7. Items of Interest. Jennifer Murray asked staff to provide the current RRWA budget status from the City of Ukiah at the February Board meeting. Ms. Murray also indicated the need for the RRWA mission clarity and reported that the Sonoma County Waste Management Agency is one agency that may overlap with the RRWA in some of its goals. Ms. Murray explained that the Waste Management Agency is currently pursuing a grant application for the implementation of a stormwater education program.

Mr. Richardson reported on Proposition 50 grants under the Chapter 7, CALFED Bay-Delta Program, relating to urban and agricultural conservation, efficiency and recycling being made available from the Department of Water Resources.

8. Public Comment. Brenda Adelman, Russian River Watershed Protection, Committee noted that her comments were not reflected in the December meeting minutes. Ms. Adelman expressed concern that the RRWA Technical Working Group meetings are not open for the public to attend.

9. Adjourn. Mr. Kelley adjourned the meeting at 10:35 a.m.

Submitted by: Lisa Renton

NEXT MEETING INFORMATION

Date: Thursday, February 26, 2004
Time: 9:00 a.m.
Location: Council Chambers
Town of Windsor
9291 Old Redwood Highway
Windsor, CA

FUTURE MEETINGS

March 25, 2004

April 22, 2004

May 27, 2004