



RUSSIAN RIVER WATERSHED ASSOCIATION  
MEETING OF THE BOARD OF DIRECTORS

February 28, 2008, 9:00 AM  
Windsor Council Chambers  
9291 Old Redwood Highway, Windsor, CA 95492

**A G E N D A**

- 1. Call to Order and Introductions**
- 2. Approval of the Agenda**
- 3. Approval of Standing Items**
  - A. Minutes: January 24, 2008 Board of Directors Meeting
- 4. Guest Speaker**

*Ann Hancock, Executive Director, Climate Protection Campaign*
- 5. BOD Business**
  - A. IRWMP Update (*Renton*)
  - B. Approve 2008-2009 Work Plan** (*Richardson/Grow*)
- 6. Working Group Activities**
  - A. Working Group Activities (*Grow*)  
Next meeting: March 11, 2008 (8:30 AM – 10:00 AM)
- 7. Items of Interest**
- 8. Public Comment**
- 9. Adjourn**

**MINUTES  
RUSSIAN RIVER WATERSHED ASSOCIATION**

Minutes for the regular meeting of the Russian River Watershed Association (RRWA) Board of Directors.

Date: Thursday, February 28, 2008  
Time: 9:00 a.m.  
Location: Windsor Town Council Chambers

**Directors Present.** Directors present included:

<b>Mike Kirn</b>	<b>City of Healdsburg</b>
<b>Jake Mackenzie</b>	<b>City of Rohnert Park</b>
<b>Pam Stafford</b>	<b>City of Rohnert Park</b>
<b>Janet Orchard</b>	<b>City of Cotati</b>
<b>Damien O'Bid</b>	<b>City of Cotati</b>
<b>Glen Wright</b>	<b>City of Santa Rosa</b>
<b>Richard Burt</b>	<b>Town of Windsor</b>
<b>Robin Goble</b>	<b>Town of Windsor</b>
<b>Mari Rodin</b>	<b>City of Ukiah</b>

Directors present represented a quorum of 6 out of the 9 RRWA participants.

**Board Actions.**

1. Call to order. (Jake Mackenzie, Chair). Mr. Mackenzie called the meeting/conference call to order at 9:10 a.m. and everyone introduced themselves.
2. Approval of the agenda. The agenda was approved with no modifications.
3. Approval of Minutes of the Meeting of January 24, 2008. The minutes were approved with no modifications.
4. Guest Speaker. (Ann Hancock, Executive Director, Climate Protection Campaign). Ann Hancock discussed the organization Climate Protection Campaign (CPC) and the work they are currently doing in Sonoma County. CPC is currently working on studies for SCWA and Santa Rosa for carbon footprint reduction. It was suggested that at the next BOD meeting Ann should come back to present the results of these studies. Ann gave an overview of AB 32 legislation and CPC's promotion of the Cap and Trade System (CPC promotes Cap, Auction, Dividend system). Handouts and slides will be sent out following the Board Meeting by email.

5. Board Business.

A. IRWMP Update. Jake Mackenzie provided a brief update of IRWMP Activities.

B. Approve 2008-2009 Work Plan

Christy Kennedy noted updates in the Work Plan from the last version which included the following

- Updated language in the First Flush Program to review the program needs in the fall and determine how best to utilize the budget at that time.
- Language was added to the Carbon Footprint Regional Coordination Program to include coordination with the Climate Protection Campaign.
- Language was modified in the Safe Medicine Disposal Program to note regional efforts (both Santa Rosa and SCWA).

The Work Plan was approved at the meeting. Also discussed was the use of agency operating budgets. It was noted that the trend in operating budgets have flattened out significantly in the last year. An idea to freeze the percentage of agency operating budgets reported for the workplan was brought up by the Executive Director. The Chair directed the working group to discuss this issue and make a

Minutes - Continued

recommendation to the board in a future meeting. It was noted by the Executive Director that the formula for determining operating budgets remained unchanged for FY 2008-2009 work planning.

The current budget for activities this year was shown. The Executive Director budget is on target with 74% spent (including work planning and strategic planning), and the General and Special Benefit projects are slightly under spent for the year at 42% each – in the case of the Forum Budget, due to the absence of the Executive Officer at the North Coast RWQCB. The idea of utilizing the forum budget to look into the In-Stream Flow Policy and provide an update and possibly comment on the policy was brought up by Mari Rodin (Ukiah). RRWA staff will consider this and the working group will discuss at the March meeting. The Chair also directed the working group to determine how to utilize the budget for the rest of the year by either re-directing funds or freezing funds to be rolled-over into the following year.

6. Working Group Activities. This item was discussed at the beginning of the meeting. Christy Kennedy informed the group that the working group was currently putting together an LID packet for planners and a Computerized Maintenance Management System (CMMS) TM to review the various systems available. Workshops will happen with both of these items. Also discussed was coordination with Gallo Wineries on a Russian River Watershed sign to be placed on Highway 101 North, near Cotati; and participation of RRWA in the upcoming NBWA Conference on April 4<sup>th</sup>. The current efforts by SCWA and Santa Rosa regarding the Safe Medicine Disposal Program were noted and timeframes for other agency involvement was discussed.

7. Items of Interest.

- On Friday, April 4, the North Bay Watershed Association will be hosting a conference entitled “The Power of Water: Water, Energy and Climate Change”. More information is available at <http://www.nbwatershed.org/pages/2008conf.php>.

8. Public Comment.

Colleen Fernald (RRWC) passed around a handout showing criteria for selection for restoration projects within the community, and discussed the use of toxic-free water bottles for give-aways. Colleen has the contact information for the logo company for the water bottles.

9. Adjourn. Chairman Mackenzie adjourned the meeting at 10:20 a.m.

**SUBJECT TO APPROVAL**

**NEXT MEETING INFORMATION**

Date: Thursday, May 22, 2008  
Time: 9:00 a.m.  
Location: Windsor Council Chambers  
Windsor Town Hall, Building 400  
9291 Old Redwood Highway  
Windsor, CA 95492

**FUTURE MEETINGS**

Thursday, June 26, 2008