RUSSIAN RIVER WATERSHED ASSOCIATION

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Guidance Policy for Interim Comment Statements

On May 2, 2013, the RRWA Board of Directors adopted a policy that guides the process for comment statements between regularly scheduled Board meetings. RRWA staff and member agencies' staff regularly monitor and recommend comment on local, state and federal actions that may affect our Goals and Objectives. These actions include regulations, funding, and legislative bills.

The RRWA Board typically reviews and approves comment letters and support statements at their regularly scheduled meetings when the timing of the initiative allows for this review. Very often, comment periods do not coincide with the RRWA Board meeting schedule. The following is the adopted Guidance Policy for Interim Comment Statements and RRWA's Mission Statement, Goals and Objectives.

1) RRWA Staff, in consultation with staff of affected member agencies, will develop a draft Interim Comment Statement for review by the RRWA Board Chair and/or Vice Chair.
2) The Chair and/or Vice-Chair will confer with RRWA Board members from affected member agencies on an ad hoc basis when necessary. The number of Board members involved in this ad hoc advisory discussion will be less than a quorum of the full Board.
3) RRWA staff will prepare a final Interim Comment Statement for signature of the Chair or Vice Chair.
4) The statement will be copied to the full Board when it is submitted.
5) The full Board will review the Interim Comment Statement at the next regular meeting of the RRWA Board, and may choose to make the statement a comment of the full Board by submitting a subsequent statement to this effect.