



RUSSIAN RIVER WATERSHED ASSOCIATION TECHNICAL WORKING GROUP MEETING

November 10, 2020 at 10:30 AM

IN ACCORDANCE WITH THE GOVERNOR'S EXECUTIVE ORDERS [N-25-20](#) AND [N-29-20](#)
WHICH SUSPENDS CERTAIN REQUIREMENTS OF THE BROWN ACT
THIS MEETING WILL BE HELD VIRTUALLY VIA REMOTE CONFERENCING SERVICE—
NO PHYSICAL MEETING LOCATION

Join Zoom Meeting:

<https://us02web.zoom.us/j/88425193135?pwd=RIhtcDk3VjBBWnBGdDhzNGJoa003UT09>

Meeting ID: 884 2519 3135

Meeting Password: 544434

A G E N D A

1. Greetings and Introductions

- Review Agenda

2. Co-Permittee meeting updates?

3. 2020/2021 Project Updates

- Storm Water Program Updates
 - Public Effectiveness Assessment infographic handout
 - Laguna Monitoring and Reporting Plan (MRP)
 - Children's placemat
 - Streets to Creeks—Phase II update
 - OWOW—October Workshop
 - Steelhead Festival (\$1,000 sponsorship level)
- Subcommittee updates
 - Safe Medicine Disposal
 - Social Media
 - Russian River-Friendly Landscaping
 - 2021 Event for Landscape Professionals
 - SSU Rising Waters
 - Watershed Collaborative

4. 2021/2022 Work Plan Planning and Draft 1

- Establishing a Programs Subcommittee
- Timeline for development and adoption
- Work Plan Development Subcommittee recommendations
- Projects review
 - Executive Director Services
 - General Benefit
 - Special Benefit
- Projects and initiatives
 - Consolidate tasks for simplicity and more efficient project management?
 - Pilot Programs?
 - Phase I MS4 – Permit Trends Guide?
 - Carbon gardening?
- Next Steps
 - Operating Budgets due by end of November

The Russian River Watershed Association complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Please contact Andy Rodgers, Executive Director, at 707-508-3670 with any questions.

5. Russian River Watershed Coordination

- Core team meeting–TBD
- URRWM Meeting
- Regional Monitoring Program (R3MP)

6. Technical Working Group Business

- Email and Calendar Protocols
- TWG Roles and Responsibilities document – Final recommended revisions by 12/4

7. Items of Interest

8. Public Comment

9. Adjourn

RRWA Calendar Summary:

Unless otherwise noted, RRWA Meetings are held at the Windsor Town Council Chambers, 9291 Old Redwood Highway, Windsor, California 95492

Upcoming TWG Meetings 10:30 am – 12:30 pm	Upcoming Board of Directors meetings 9:00 am – 11:00 am
December 8, 2020 February 9, 2021 April 13, 2021 June 8, 2021	December 17, 2020 February 25, 2021 May 27, 2021 (<i>Tentative</i>)
Environmental Columns	
October – Thank you, Jarod Thiele, Management Analyst for the City of Ukiah Department of Public Works and Department of Water Resources—Fun Facts: Street Sweepers	
November – Thank you, Rob Scates, Water/Wastewater Operations Superintendent, City of Healdsburg Municipal Utilities Department—Get the FOG outa here!	
December – Thank you, Aaron Nunez, Environmental Specialist for Santa Rosa—Riparian Plants and Their Humble Little Job	
January – County of Mendocino, TBD	
February – RRWA Staff, Too Much Fertilizer	
Important Dates	
Next NCRWQCB meeting on December 10	

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SUMMARY NOTES

1. Greetings and Introductions

Eric Janzen – City of Cloverdale
Ben Kageyama – City of Healdsburg
Nick Sudano – City of Santa Rosa
Katie Robinson – City of Santa Rosa
Joe Gaffney – City of Sebastopol
Jarod Thiele – City of Ukiah
Kelsey Cody - NCRWQCB
Jon Caldwell – City of Cotati

Anna Perez – Town of Windsor
Andrew Bake – Mendocino County
Andrea Rodriguez – Sonoma Water
Andy Rodgers – RRWA
Vanessa Apodaca – RRWA
Colleen Hunt – Stone Creek Consulting
Oriana Hart – Sonoma County
Elizabeth Cargay – Town of Windsor

- Review Agenda—No Changes

2. Co-Permittee Meeting Updates

- Eric Janzen (Cloverdale) pointed out that Co-Permittee members have looked over workplan draft and will provide feedback on things to include.

ACTION: Track pending cases with County of San Diego against their permit and the lawsuit against San Mateo or Santa Clara by Baykeeper. Research policy and how it will affect future permits.

ACTION: Promote LID training webinar on social media. Look for flier from Oriana (Sonoma County).

3. 2020/21 Project Updates

- Public Effectiveness Assessment infographic handout sent out by consultant and available for use in any outreach material.
- Laguna Monitoring and Reporting Plan currently under development from Co-Permittees; RRWA on standby.
- Children's placemats continue to be distributed
- Nick (Santa Rosa) mentioned that they are working on a new Streets to Creeks campaign that will carry into December; plans on forwarding campaign materials in the next week.
- OWOW Workshop had 12 attendees and Suzanne has provided insight as to how to promote these events going forward. Feedback received for topics people are interested in are rainwater catchment, water saving, composting, backyard gardening.
- Planned upcoming relevant OWOW workshops this year are organic edible gardening, gardening for insects, summer gardening essentials. Radio interview also coming up for December 7 to discuss IPM practices for rodents and insects.

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ACTION: RRWA to prepare social media post promoting radio event and send internally and to Juan Carlos (Sonoma Water) for feedback and Spanish translation.

- Steelhead Festival cancelled – currently looking for alternatives to utilize \$1,000 budgeted for festival sponsorship.
- RRFL event for Landscape Professionals scheduled for February. Theme: Rehydrate the Russian River Watershed. Didi Pershouse is scheduled to discuss regenerative and whole systems approaches and coordinate breakout room discussions.
- SSU Rising Waters – December 17 Board meeting presentation

4. 2021/22 Work Plan Planning and Draft 1

- Katie (Santa Rosa) requested an email notifying members for operating budget requests. RRWA to send out email .
- Work plan changes per Subcommittee recommendations include: further separating permit compliance tasks, prepare general social media packet (English and Spanish) for member agencies use, list Streets to Creeks as a special benefit project, email all subcommittee correspondence to TWG
- Proposed Workplan Changes and Cost Reduction Measures:
 - BOD coordination, BOD meeting attendance, TWG coordination, TWG meeting attendance, and social media posts reduced as cost reduction measures.
 - Event for Landscape Professionals reduced to accommodate a smaller event. Training event budget reduction to be taken to the subcommittee for feedback. RRFL materials reduced if necessary.
 - Eric (Cloverdale) mentioned that Permit Renewal Assistance (B.05.A) is a placeholder item until a sample permit is received from the Regional Board. Will utilize this item as needed.
 - Eric (Cloverdale) suggests moving Upper Russian River Water Managers Participation (B.06.B) to a special benefits project so that RRWA can attend for interested member agencies on their behalf.

ACTION: Provide individual special benefit tasks for Co-Permittee Meeting Facilitation (C.01.A) for meeting facilitation and note taking costs. RRWA to explore these options and change narrative accordingly. Cloverdale and Sebastopol are interested.

- LID annual training (C.01.C) to be kept as placeholder for now.
- Lower Watershed Monitoring Plan (C.02.A) handled by Oriana (Sonoma County) for now but keep this item as a placeholder. Consider half sized budget.
- RRWA to make placemats a special benefits project (C.03.B).

ACTION: RRWA to check with BASMAA to give instructions to TWG for OWOW material purchases going forward. BASMAA attempting to liquidate materials that are already made.

- New Bulk Purchases (C.5) include smaller RRFL signs, barrel bags, children's books, and the continuation of pet waste bags. RRWA to explore options/pricing for bulk purchases and present this information to the TWG.

TWG to provide RRWA with items of potential interest. Cloverdale is interested in pet waste bags and door hanger grease scraper.

- Reduce Streets to Creeks (C.7.A) to \$45k and expand ODC to include paying vendor invoices. C.07.B implementation of online outreach and networking added as a new task; previously a general benefit task and is specific to permit compliance.

ACTION: RRWA to move Attendance at Regional Board meetings, Quarterly meeting with Regional Board EO, and TMDL support back to general benefits project (general water related task) and leave items that are only related to stormwater under C.8.

ACTION: RRWA to provide TWG with budget numbers before the next workplan discussion as well as a formalized request for member agency operating budgets.

- RRWA is interested in consolidating tasks for simplicity and more efficient project management. RRWA will provide the TWG with recommendations based on workplan draft comments.
- TWG is not interested in MS4 information management system offered by 2ndNature due to high cost and efficient systems already in place for this purpose.

5. Russian River Watershed Coordination

- Vanessa (RRWA) presented the beta website for Lake Mendocino supply and demand and the developer at SWRCB is looking for feedback.
- Steering Committee meeting #11 for R3MP in early January 2021.

ACTION: RRWA to forward the tac charge memo and meeting notes from the last Steering Committee meeting to the TWG for feedback and proposed changes.

6. Technical Working Group Business

- Vanessa (RRWA) clarified who is on the TWG email distribution list. Reach out to RRWA if more people need to be added to the list. Nick (Santa Rosa) prefers a non-blind cc so that he can see who has received distributed items. Group agreed to this protocol.
- TWG roles and responsibilities recommended revisions requested by 12/4.

7. Items of Interest

- Russian Riverkeeper now has an RRWA sponsorship sticker on their service truck used for fire BMP work, cleanups, trash gathering, etc. RRkeeper anticipates adding a front bumper and winch by the end of November.

8. Public Comment

- none

9. Adjourn

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Environmental Columns	
September – Thank you, Jon Caldwell, PE, Civil Engineer, of the City of Cotati Public Works Department, and Colleen Hunt, Stone Creek Environmental Consulting, LLC— Creek Week – Ways to Get Involved with Protecting Our Creeks October – Thank you, Jarod Thiele, Management Analyst for the City of Ukiah Department of Public Works and Department of Water Resources—Fun Facts: Street Sweepers November – Healdsburg, Rob Scates, Water/Wastewater Operations Superintendent, City of Healdsburg Municipal Utilities Department—Get the FOG outa here! December – Santa Rosa, TBD January – County of Mendocino, TBD February – RRWA Staff, Too Much Fertilizer	
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