



RUSSIAN RIVER WATERSHED ASSOCIATION
TECHNICAL WORKING GROUP MEETING
December 10, 2013, 9:00 AM – 10:30
Windsor Town Council Chambers
9291 Old Redwood Highway, Windsor, CA 95492

A G E N D A

1. Greetings and Introductions

2. RRWA Project Updates

- Outreach Strategies
 - Environmental Column
 - i. December – thank you Cloverdale/Sonoma County Water Agency (SCWA) (Craig Scott/Ann DuBay) – Erosion Control
 - ii. Upcoming Schedule:
 1. January – Santa Rosa (Forest Frasier) – Pet Waste
 2. February – Healdsburg (Rob Scates) – How a Wastewater Treatment Plant Works
 3. March – Windsor (Cristina Goulart) – Water Conservation Through Home Maintenance
 4. April – SCWA (Brad Sherwood) – Zebra and Quagga Mussels
 5. May – Mendocino County (Abbey Stockwell) – Low Impact Development
- Stormwater program update
 - Stormwater training
- Safe Medicine Disposal Program update
- Urban Creek Care Guide update
- Clean Business Recognition Program update

3. 2014-2015 Work Plan

- Review and discuss budget spreadsheets

4. Forum and Advocacy

- November 21, 2013 North Coast Regional Water Quality Control Board meeting – Santa Rosa Wastewater Discharge Permit comments/outcome
- Update on lunch meeting with Regional Water Quality Control Board (RWQCB) staff December 2, 2013
- Next lunch meeting with RWQCB staff scheduled for March 17, 2014
- Discussion of potential future advocacy items

5. Future Meetings and Agenda Items

- TWG meeting schedule:
 - January – skip meeting
 - February 11, 2014, Presentation: Mona Dougherty, NCRWQCB – Regional Water Board Regulating Impacts to Federal and State Waters; final Work Plan review
 - March – skip meeting
 - April 8, 2014

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Please contact Virginia Porter at (707) 833-2553 with any questions.

- May – skip meeting
- June 10, 2014
- Board of Directors
 - 2013 Board Meeting Calendar
 - i. December 12 - North Coast RWQCB Executive Officer Matt St. John - dialogue with RRWA Board; Election of 2014 Board officers; Review 2014-15 Work Plan
 - February 20, 2014 (**note date change**) – Guest Speaker: Heidi Sanborn, California Product Stewardship Council – Alameda safe drug disposal ordinance and program; Work Plan approval
 - April 24, 2014 – Student Video Contest; Guest Speaker: Lesley Estes, City of Oakland Watershed and Stormwater Management Division – Trash Reduction Efforts for Lake Merritt
 - July 24, 2014 – Guest Speaker: TBD
 - September 25, 2014 – Guest Speaker: TBD
 - December 11, 2014 – Guest Speaker: North Coast RWQCB Executive Officer Matt St. John – dialogue with RRWA Board

6. Items of Interest/Networking re Successes

- State of the San Francisco Estuary Conference Oct 29-30, 2013
- Russian River Pathogen TMDL – CEQA scoping in Spring 2014

7. Public Comment

8. Adjourn

**PHASE I COPERMITTEES AND PARTICIPANTS WILL MEET
IMMEDIATELY FOLLOWING THIS MEETING**

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SUMMARY

(Prepared by RRWA staff)

1. Greetings and Introductions (9:00 AM)

Attendees

Virginia Porter – RRWA	Forest Frasier – City of Santa Rosa
Andy Rodgers – RRWA	Rick Seanor – City of Ukiah
Daria Isupov – RRWA	Jarod Thiele – City of Ukiah
Ann DuBay – SCWA	Eydie Tacata – City of Rohnert Park
Ann Torrez – SCWA	Scott Carter – City of Healdsburg
Nazareth Tesfai – SCWA	Patrick Givone – Town of Windsor
Susan Keach – SCWA	Cristina Goulart – Town of Windsor
Lisa Steinman – SCWMA	Sam Salmon – Town of Windsor
Teresa Gudino – City of Santa Rosa	Colleen Hunt – NCRWQCB
Heaven Moore – City of Santa Rosa	Brenda Adelman – RRWPC

2. RRWA Project Updates

- Outreach Strategies
 - Environmental Column
 - i. December – thank you Cloverdale/Sonoma County Water Agency (SCWA) (Craig Scott/Ann DuBay) – Erosion Control
 - ii. Virginia Porter (RRWA) explained that there is a new online outreach tool developed by Santa Rosa that would make a great environmental column topic. It will be written in March 2014 and the other columns were rescheduled and are listed below. Yard waste in creeks will also be added as a 2014 topic.
 - iii. Upcoming Schedule:
 1. January – Santa Rosa (Forest Frasier) – Pet Waste
 2. February – Healdsburg (Rob Scates) – How a Wastewater Treatment Plant Works
 3. March – Santa Rosa (Forest Frasier) – Online outreach tool for businesses and homeowners
 4. April – SCWA (Brad Sherwood) – Zebra and Quagga Mussels
 5. May – Windsor (Cristina Goulart) – Water Conservation Through Home Maintenance
- Stormwater program update
 - Stormwater training
 - Andy Rodgers (RRWA) explained two stormwater training projects currently being planned:
 - A half-day hands-on BMP training with a best management practices (BMP) installation and inspection component. This training will be available to all member agencies and potentially industry professionals. Participants will receive education credits.

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- Heaven Moore (Santa Rosa) commented that Santa Rosa may have a trainer available which would reduce the overall cost. She will verify that the trainer can issue credits.
- Heaven suggested that RRWA consider two trainings, one for agency staff and one for the industry professionals where participants pay a fee.
- Agency staff provided estimates of staff participation.
- There was general support for this training session.
- A Low Impact Development (LID) and hydromodification training session specific to the LID Technical Design Manual. This training will be for Phase II agency staff and would rely on in-kind agency support from Santa Rosa.
 - There was general support for this training session.
- Safe Medicine Disposal Program update
 - Andy Rodgers provided an update on the 2013-14 outreach options being considered by the Safe Medicine Disposal subcommittee.
 - Andy Rodgers reported that Heidi Sanborn of the Product Stewardship Council will speak at the Feb 20, 2014 Board meeting regarding SB 727 and the Alameda County safe drug disposal ordinance.
- Urban Creek Care Guide update
 - Daria Isupov (RRWA) provided an update on the timeline of the project as it relates to the Technical Working Group (TWG). A key change is that the guide will go through one round of TWG review. TWG members who wish to review second time can do so along with the subcommittee in March 2014.
- Clean Business Recognition Program update
 - Virginia Porter explained that the feasibility of this project has been researched by staff and a restaurant-only program was briefly considered. TWG members suggest this item be removed from the 2014-15 Work Plan and the project be postponed until there is more interest from agencies and inspectors. Staff work on this year's project will stop as well.

3. 2014-2015 Work Plan

- Review and discuss budget spreadsheets
 - TWG members made suggestions for incorporation into the second draft of the budget spreadsheets.
 - Colleen Hunt (NCRWQCB) suggested that a stormwater permit compliance document for all member agencies be considered as a future Work Plan project. An annual report of RRWA's activities would be submitted on behalf of member agencies and would be more comprehensive than the current Stormwater Activities Table.
 - TWG revisions to the Work Plan budget spreadsheets included:
 - General Benefit Projects:
 - Reconsider Spanish translation of the RRWA website based on budget in Draft 2.
 - Move the Russian River-Friendly Landscape Guidelines Daily Acts garden project from General Benefit Projects to a Special Benefit Projects.

- Add agency in-kind support for the River-Friendly Landscape Guidelines event.
- Remove the Spanish language component of the MS4 Permit Support online outreach library, spreading this effort over two years.
- Remove the non-stormwater discharge BMP outreach project. This project may be reconsidered for future work plans.
- Reduce the budget in the IRWMP and Grant Support project to about \$7,000.
- Special Benefit Projects:
 - Remove the Clean Business Recognition program.
 - Add quagga and zebra mussel education and outreach materials as a bulk purchase option.
- Virginia Porter reminded the TWG to provide operating budgets if they have not yet done so. RRWA staff will provide a second draft of the budget spreadsheets for TWG review when we have the operating budgets - most likely in late Dec/early Jan..

4. Forum and Advocacy

- November 21, 2013 North Coast Regional Water Quality Control Board meeting – Santa Rosa Wastewater Discharge Permit comments/outcome
 - Virginia Porter explained that RRWA presented comments to the NCRWQC for consideration though the permit was adopted without changes.
- Update on lunch meeting with Regional Water Quality Control Board (RWQCB) staff December 2, 2013
 - Virginia Porter said the triennial review is coming up. The NCRWQCB will review and adjust their priorities for the North Coast region. This is an opportunity for member agencies to suggest specific priorities for consideration.
 - The NCRWQCB also discussed constituents of emerging concern (CECs) and the Surface Water Ambient Monitoring Program (SWAMP) which will be utilized for monitoring. Several monitoring stations will be requested for the Russian River Watershed.
 - In early 2013, RRWA commented on the Water Quality Objectives amendment to the Basin Plan. The NCRWQCB has decided to include a dissolved oxygen objective in the next draft of this amendment. A document will be ready for public review in March 2014 and adoption is expected in summer 2014.
- Next lunch meeting with RWQCB staff scheduled for March 17, 2014
- Discussion of potential future advocacy items
 - Support Letter for SB 727 – pharmaceutical product stewardship initiative
 - Lisa Steinman (SCWMA) explained that this is the second year of the two year bill. The bill will be renumbered in January 2014 and will be given to different committees for review.
 - The TWG agreed that the letter of support for SB 727 should be presented to the Board for consideration.

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- TWG meeting schedule:

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7. Public Comment

- There were no public comments.

8. Adjourn

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