



RUSSIAN RIVER WATERSHED ASSOCIATION  
TECHNICAL WORKING GROUP SESSION

November 9<sup>th</sup>, 2010, 8:30 AM – 10:00 AM  
Windsor Town Council Chambers  
9291 Redwood Road, Windsor, CA 95492

**A G E N D A**

- 1. Greetings and Introductions**
- 2. RRWA Programs Updates**
  - Outreach Strategies
  - Russian River Friendly Landscape Guidelines
  - IRWMP Support
    - IRWMP update
  - Stormwater Training
    - Construction BMP/General Permit Training
- 3. Forum and Advocacy**
  - Discussion topics for future meetings with RWQCB staff (Nov 18)
  - Discussion of potential future advocacy items
  - RRWA oral comments at 10/28 RWQCB meeting - Healdsburg Permit, RRFLG, IRWMP Project
  -
- 4. Work Plan 2011-2012**
  - Develop draft for BOD review
- 5. Future Meetings and Agenda Items**
  - December 2<sup>rd</sup> Board of Directors meeting
    - Update from RWQCB Executive Officer
    - Work Plan guidance
  - December 14 TWG – 2011-2012 Work Plan: incorporation of BOD direction
- 6. Items of Interest**
- 7. Public Comment**
- 8. Adjourn**

**RUSSIAN RIVER WATERSHED ASSOCIATION**  
**TECHNICAL WORKING GROUP SESSION**  
November 9<sup>th</sup>, 2010, 8:30 AM – 10:00 AM  
Windsor Town Council Chambers  
9291 Old Redwood Highway, Windsor CA

*Meeting Summary (prepared by RRWA staff Phoebe Grow & Virginia Porter)*

**1. Greetings and Introductions (8:35)**

Attendees:

- |                                       |   |
|---------------------------------------|---|
| - Virginia Porter, RRWA               | - Reg Cullen – So Co PRMD                 |
| - Phoebe Grow, RRWA (phone)           | - Eydie Tacata, City of Rohnert Park      |
| - Patrick Givone - Town of Windsor    | - Kevin Fredrickson – City of Cotati      |
| - Heaven Hix, City of Santa Rosa      | - Jim Tyler – So. Co. Env. Health         |
| - Jennifer Burke – City of Santa Rosa | - Jennifer Sylvester - So.Co. Env. Health |
| - Teresa Gudiño – City of Santa Rosa  | - Brenda Adelman, RRWPC                   |
| - Forest Frasier – City of Santa Rosa | - Pamela Higgins – Env. Consultant        |

**2. RRWA Programs Update**

**OUTREACH STRATEGIES**

Environmental Column: RRWA environmental columns were discussed:

- **November:** Lauren McPhaul (City of Ukiah) wrote a column on proper disposal of Fats Oils and Grease (FOG) from cooking activities like deep frying turkey. Thank you Lauren – good timing for holiday food preparation!
- **Future topics/annual calendar:** The following authors and topics are scheduled in this Work Plan year:
  - **December** – Reg Cullen (So.Co. PRMD) - Rainwater Harvesting
  - **January** – SCWA or Santa Rosa - Bottled water vs. tap water
  - **February** – Lisa Steinman (So Co. WMA) Keep Florescent Bulbs out of the Trash
  - **March/April** – Forest Frasier (City of Santa Rosa) Stormwater topic
  - **April, May** – to be determined
  - **June** – Reg Cullen (So Co PRMD) – Watershed knowledge/Stormwater behaviors – from baseline surveys

Student Video Contest:

Staff will ask our Board to endorse a topic at their December 2<sup>nd</sup> meeting based on the Working Group discussion and recommendations from last month. RRWA staff will check in with SCWA about the topics before bringing them forward to the Board in December.

**RUSSIAN RIVER FRIENDLY LANDSCAPE GUIDELINES**

The launch event is November 16<sup>th</sup> at Finley Community Center in Santa Rosa. Member agencies are encouraged to do more outreach because we still have some room for attendees. There is no limit on the number each agency can send any longer.

**IRWMP SUPPORT**

The NCIRWMP Policy Review Panel will approve a suite of projects on Nov. 10<sup>th</sup>. Our project is in the Plan and we hope to make the list.

**STORMWATER TRAINING**

RRWA staff is continuing to work toward having full-scale training for certification in early 2011 with testing to follow the training as soon as possible. We hope to have an orientation workshop in early February

followed by formal QSP/QSD training with a private trainer a month or two later, and testing to follow training.

#### **4. Forum and Advocacy**

##### Discussion topics for future meetings with RWQCB staff (Nov 18)

RRWA will be meeting with the RWQCB EO and staff Nov 18. No topics were proposed for this meeting.

##### Discussion of future potential advocacy items

The working group affirmed that RRWA should continue to track TMDL development (especially Laguna de Santa Rosa TMDLs)

##### RRWA Oral comments regarding Healdsburg Discharge Permit – October 28, 2010 RWQCB meeting

RRWA made oral comments consistent with the written comments at the October 28<sup>th</sup> RWQCB meeting. We also informed the RWQCB about our NCIRWMP project and about our November 16<sup>th</sup> event to introduce the Russian River-Friendly Landscape Guidelines.

#### **5. Work Plan 2011-2012**

The group began discussion of next year's Work Plan. Virginia Porter provided an introduction which included details about changing the staffing strategy to include a local firm ECON, with Andy Rogers as the principle person for RRWA staffing duties. In addition, a heavier reliance on administrative staff from ECON is proposed to further utilize on local resources and to bring the overall budget down. RMC is proposed to move to an overall advisory role, with Dave Richardson, Phoebe Grow and Christy Kennedy being the advisory team for RRWA.

The group supported the proposed staffing changes. The group recognized the value and good work from RMC for many years, but also concurred with the plan to bring on local and lower cost staffing resources.

The group discussed each of the project categories in the first draft of the budget as follows:

- A. Executive Director Services - Each task in this budget category was reviewed and the group concurred that the level of effort should remain as it was in the current Work Plan:
  - a. General Administration including 6 Board meetings, maintenance of communications and project management as in years past.
  - b. Technical Work Group to remain at 11 meetings per year.
  - c. Work Planning to be consistent with past years.
- B. General Benefit Projects – Each task in this budget category was reviewed and the following key points arose:
  - a. Outreach strategies can remain the same as in past years with the web site, environmental column, video contest, creek clean-up sponsorship and outreach to eligible entities.
  - b. Russian River-Friendly Landscape Guidelines might be best in a one-year “maintenance mode” where RRWA remains a member of the Bay Friendly Coalition, responds to requests and focuses on not losing the momentum from launching the document. More discussion on this at our next meeting.
  - c. MS4 Permit Support should remain in the budget with more definition on specific sub-tasks to be developed at our next meeting. Stormwater Activities Table should remain.
  - d. Agricultural Recycled Water Users Guide is proposed as a new project. The Regional Board asked RRWA to participate with Dave Smith/California WaterReuse on this project. The group discussed whether this belongs in our court and some of the details. There is a need to define the stakeholders. Perhaps the first year should be focused on defining the project. We will bring this to the Board for further discussion and back to the Working Group at the next meeting.
  - e. IRWMP should remain intact with efforts toward advancing the RRWA project.
  - f. Coordination with Partner Agencies should remain as in past years.

- C. Special Benefit Projects - The group discussed projects from last year and whether there were new projects for next year. This category will need the most work in coming months to fully develop this Work Plan area. The following key points were made:
- a. Phase II stormwater will be a very active in the next Work Plan because the new Permit draft is coming out in February 2011 and adoption is planned for fall 2011.
  - b. Stormwater training coordination is important to leave in the budget. LID training will either be in this Work Plan or next but most likely not in both (one training expected).
  - c. The Citizen's Advisory Committee will likely be in one either this Work Plan year or next, but most likely not in both.
  - d. Creek Week should stay in with an effort to get more of a watershed-wide campaign going next year.
  - e. Salt and Nutrient Management Plan support should stay in with similar level of effort. There may be a budget refund this year because the process has been stalled in the data gathering phase.
  - f. Regional Safe Medicine Disposal Outreach and Coordination definitely should stay in the budget, but the Collection and Hauling function may be taken over by member agencies. More discussion on this next month.
  - g. Member Agencies may want some bulk materials order. More discussion next month.

The Board will review the Working Group input on December 2, and provide direction to the Working Group.

## **6. Future Meetings and Agenda Items**

### Working Group

- December 14 – Work Plan update per BOD input

### Board of Directors

- December 2nd (1st Thurs): Work Plan guidance, RWQCB1 Executive Officer presentation, Video Contest topic
- January 27<sup>th</sup> or February 24<sup>th</sup> – Work Plan Adoption

## **7. Items of Interest**

No specific items of interest were raised.

## **8. Public Comment:**

Public comment was taken throughout the meeting and those comments are reflected in the meeting notes on the specific topics.

## **9. Adjourn:** Meeting adjourned at 10:45.