

**MINUTES**  
**RUSSIAN RIVER WATERSHED ASSOCIATION**

Minutes for the meeting of the Russian River Watershed Association (RRWA) Board of Directors.

Date: Thursday, August 26, 2004  
Time: 9:00 a.m.  
Location: Council Chambers  
Town of Windsor  
9291 Old Redwood Highway  
Windsor, CA

**Directors Present.** Directors present included:

<b>Jake Mackenzie</b>	<b>City of Rohnert Park</b>
<b>Jane Bender</b>	<b>City of Santa Rosa</b>
<b>Matt Mullan, Alt.</b>	<b>Town of Windsor</b>
<b>Roland Sanford</b>	<b>Mendocino County Water Agency</b>
<b>Candace Horsley, Alt</b>	<b>City of Ukiah</b>
<b>Leah Gold</b>	<b>City of Healdsburg</b>
<b>George Hicks, Alt.</b>	<b>City of Healdsburg</b>

Directors present represented a quorum of 6 of the 10 RRWA participants.

**Board Actions**

1. Call to Order. Jake Mackenzie, Vice-Chair, called the meeting to order at 9:05 a.m.
2. Approval of the Agenda. The agenda was approved.
3. Approval of the Minutes. The minutes of May 27, 2004 were approved with a revised schedule for future RRWA Board of Directors meetings. There will not be meeting on November 25, 2004 or December 23, 2004 due to the holiday and instead one combined meeting will be held on Thursday, December 16, 2004.
4. Guest Speaker. Karen Gaffney, Restoration Ecologist, Circuit Rider Productions gave a presentation on the efforts being conducted to tackle the non-native *Arundo* infestations within riparian areas in the Russian River watershed. Jake Mackenzie requested that future updates be given to RRWA on this other invasive plant issues/regulatory aspects such as *Ludwigia*.
5. New Business. *Update on the North Coast Integrated Regional Water Management Plan:* Lisa Renton, Sonoma County Water Agency, gave an update on the progress of the IRWMP for the North Coast. Draft Guidelines were recently released by the State Board regarding the IRWMP Grant Program. The North Coast MOMU has been modified to reflect these guidelines. It was requested that each of the RRWA member agencies along with RRWA itself sign the MOMU as soon as possible (within the next 30-45 days). Jake Mackenzie asked that each member agency report back and that September 23<sup>rd</sup> BOD meeting agenda include an action item for RRWA approval to become a signatory. The revised MOMU as well agenda item request forms will be distributed by RRWA staff. A member of the public requested that the public participation section of the MOMU be clarified.
6. Old Business.  
*Meeting with Regional Board:* Dave Richardson, RRWA, reported that he will be attending the Incidental Run-off workshop hosted by Region 1 on August 31, 2004. He also proposed that for the future monthly meetings with Regional Board EO, Catherine Kuhlman, a prioritized list of issues be developed. From this list an agenda would be created and sent out to all RRWA member agencies. Agencies would then be able to provide Dave with comments to raise at the meeting. It was suggested that this prioritized list be developed and maintained as a regular agenda item at future RRWA Water Quality and Regulations working group sessions.
7. Working Group Reports.

Minutes - Continued

A. *Public Outreach and Funding*: The POF working group met on August 24, 2004. Persephene St. Charles, RRWA, reported that progress had been made regarding developing an outreach strategy for RRWA. It was decided at the meeting that a 3-hour workshop would be scheduled in September to complete the outreach strategy.

B. *Integrated Resources Planning*: The working group did not meet and no report was given.

C. *Water Quality and Regulations*. The WQR also met August 24, 2004. Roland Sanford, MCWA, reported that RRWA had received a response to comments letter form Region 1 regarding the Basin Plan Review. These responses had not yet been reviewed, but will be addressed at the next WQR meeting. It was also reported that the 2004-2005 RRWA Storm Water Program tasks were prioritized and the group selected developing the baseline storm water survey as the first priority. An RFP process was suggested and will be coordinated at the next WQR meeting scheduled for September 13, 2004.

9. Items of Interest.

A. *Russian River First Flush Stakeholder Planning Session*: Dave Richardson, Executive Director RRWA, announced that he was invited and as such attended the session on August 19, 2004. George Hicks, City of Healdsburg, was also in attendance and reported that he and other agency staff had agreed to work with the group to establish first flush water quality testing/monitoring techniques.

B. *State Board Order on Water Conservation for regions served by Lake Mendocino*: Tim Anderson, SCWA, informed the BOD that due to low water levels in Lake Mendocino the SCWA has been given a State Board order allowing SCWA to maintain higher water levels at the lake but with a mandatory report on conservation activities employed by SCWA and by other entities served by water from Lake Mendocino. SCWA will be contacting water providers in Sonoma and Mendocino Counties to collect conservation program and water savings information. A contact list is being developed for this effort.

10. Public Comment. None

11. Adjourn. Jake Mackenzie adjourned the meeting at 10:25 a.m.

Submitted by: Persephene St. Charles

**NEXT MEETING INFORMATION**

Date: Thursday, September 23, 2004  
Time: 9:00 a.m.  
Location: Council Chambers  
Town of Windsor  
9291 Old Redwood Highway  
Windsor, CA

**FUTURE MEETINGS**

October 28, 2004  
December 16, 2004  
January 27, 2005