



RUSSIAN RIVER WATERSHED ASSOCIATION
JOINT MEETING OF THE BOARD OF DIRECTORS and
TECHNICAL WORKING GROUP
February 28, 2013, 11:30 AM
Ukiah Valley Conference Center - Chenin Blanc Room
200 South School Street, Ukiah, CA
Note - Lunch will be served

A G E N D A

A. Call to Order and Introductions

B. Approval of the Agenda

C. Approval of Standing Items

- Minutes: December 6, 2012 Board of Directors Meeting

D. 2013-2014 Work Plan

- Overview and changes since December
- Consider for adoption

E. BOD/TWG Business

- RRWA Policy for between meeting decision making
- IRWMP Update
- 2012-2013 Work Plan Project Updates
 - Update on Video Contest topic
 - Update on new Map Layers
 - Russian River-Friendly Landscaping event - January 29, 2013
 - Phase II Stormwater Permit update
 - Safe Medicine Disposal update
- Recent and on-going RRWA advocacy items
 - Update from December 10, 2012 meeting RWQCB EO and staff
 - RRWA update to RWQCB - March 14, 2013
 - Next meeting with RWQCB EO and staff – March 19, 2013
- 2013 Board meetings
 - May 2, 2013 – Student Video Contest awards; Guest Speaker TBD - Phase II MS4 Permit
 - July 25, 2013 - Guest Speaker - Sonoma County Supervisor Mike McGuire - Quagga Mussel Prevention
 - September 26, 2013
 - December 12, 2013
- Working Group meetings
 - March 12, 2013
 - May 14, 2013

F. Items of Interest

G. Public Comment

H. Adjourn

The Russian River Watershed Association complies with ADA requirements and will attempt to reasonably accommodate individuals with disabilities upon request.

Please contact Executive Director, Virginia Porter, at (707) 833-2553 with any questions.



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Minutes

Directors and Alternates Present

Jake Mackenzie, Chair	City of Rohnert Park
Mark Landman, Vice-Chair	City of Cotati
Erin Carlstrom	City of Santa Rosa
Julie Combs	City of Santa Rosa
Bruce Okrepkie	Town of Windsor
Bob Cox	City of Cloverdale
Mary Anne Landis	City of Ukiah
Pam Stafford	City of Rohnert Park

Directors present represented six of the nine RRWA member agencies, constituting a quorum.

Technical Working Group Present

Teresa Gudino	City of Santa Rosa
Daniel Muelrath	City of Santa Rosa
Sean McNeil	City of Santa Rosa
Lauren McPhaul	City of Ukiah
Rick Seanor	City of Ukiah
Patrick Givone	Town of Windsor
Stuart Hayre	Town of Windsor
Corbin Johnson	County of Sonoma
Ann Torrez	SCWA

RRWA Staff Present

Virginia Porter	RRWA Executive Director
Andy Rodgers	RRWA
Daria Isupov	RRWA

- A. Call to Order and Introductions** - Board Chair Jake Mackenzie (Rohnert Park) called the meeting to order at 11:30 AM and everyone introduced themselves. Jake Mackenzie says this is the second time the Board of Directors (BOD) and Technical Working Group (TWG) have had a joint meeting.
- B. Approval of the Agenda** - Jake Mackenzie requested that the Board approve the agenda; it was unanimously approved.

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C. Approval of Standing Items - Minutes from the December 6, 2012 meeting of the Board of Directors were reviewed and approved.

D. 2013-2014 Work Plan

- Jake Mackenzie explained that there have recently been individual meetings with member agencies and RRWA.
- Virginia Porter (RRWA) briefly explained the Work Plan development process and timeline. She also explained the changes made to work plan since the last draft. Changes include:
 - Bulk Purchase items were filled in.
 - The cost of purchasing a safe meds bin has been added to Ukiah's Special Collection Event budget.
 - Cloverdale opted not to participate in the Clean Business Recognition project so we scaled this project back to keep the budgets the same for the rest.
 - Cloverdale's participation in the NPDES Wastewater Comment Forum is reduced somewhat because they do not currently discharge and have recently had their permit renewed - they are still in the project but at a lesser level. This project was slightly scaled back to keep the budget for others the same.
 - The Clean Business project includes discussion of trying to utilize existing recognition mechanisms.
 - The IRWMP project has a broader scope that would allow for evaluating other funding opportunities in addition to NCIRWMP if they become available.
- Virginia Porter explained that the increase in stormwater Phase II permit support from RRWA increases efficiency through collaboration.
- Virginia Porter suggested that the TWG have an additional meeting next year to fine-tune the details of the next Work Plan.
- Virginia Porter provided supportive comments on the Work Plan from absent Board members, including Mike Kirn (Healdsburg), Ann DuBay (SCWA), and Jenny Kidd (Sonoma County).
- Jake Mackenzie called for comments from each member agency in the meeting in support of the 2013-2014 Work Plan. Jake Mackenzie commented in support from Rohnert Park. Mark Landman (Cotati) commented in support. Box Cox (Cloverdale) commented in support. Mary Anne Landis (Ukiah) commented in support. Erin Carlstrom (Santa Rosa) explained that due to her very recent appointment to the RRWA Board on behalf of Santa Rosa, she has not yet had the opportunity to review the Work Plan and declined to vote. Bruce Okrepkie (Windsor) expressed support, but commented that he has been recently appointed as well.
- Jake Mackenzie proposed to hold the formal vote on the Work Plan at the May 2, 2013 BOD meeting. Virginia Porter said that the MOU states that the Work Plan is to be adopted by March 31 every year. The Board recognized this, and the Chair asked staff to schedule the formal vote for May 2.

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E. BOD/TWG Business

- RRWA Policy for between meeting decision making
 - Virginia Porter explained the requirement of our member agencies to conduct business in compliance with the Brown Act. She further explained RRWA's traditional method of email polling to obtain comments and approvals from Board member in between scheduled meetings. Staff is requesting a more formal policy for decision-making between meetings.
 - Jake Mackenzie said that the IRWMP formed an "executive committee" to make decisions between meetings. Jake Mackenzie requested that RRWA staff seek the legal counsel of SCWA or Sonoma County and bring this item back to the full Board at their May 2 meeting.
- IRWMP Update
 - Jake Mackenzie updated the group on the recent Prop 84 grants awarded at the January 17 IRWMP meeting. Many local organizations received funding for projects, including several for the Russian River.
- 2012-2013 Work Plan Project Updates
 - Update on Video Contest topic
 - Virginia Porter informed the group that the topic was changed after the December 6 Board meeting from Safe Meds to Car Washing due to the availability of information on each topic for the students to use for research.
 - Update on new Map Layers
 - Andy Rodgers (RRWA) updated the group on the existing map layer and progress on the proposed map layers.
 - Russian River-Friendly Landscaping event - January 29, 2013
 - Virginia Porter said the event was a huge success with approximately 140 in attendance. RRWA is working to compile ideas presented by the attendees.
 - Phase II Stormwater Permit update
 - Virginia Porter informed the group that the permit was adopted by SWRCB. She summarized ongoing work with the member agencies and Regional Board staff at Phase II Forum meetings. She explained that member agencies are expressing interest in aligning with the existing Phase I permit (Santa Rosa, SCWA, Sonoma County co-permittees), creating a regional Phase I permit.
 - Stuart Hayre (Windsor) said that Windsor is in the process of creating materials to present to their Town Council in May and offered to share those materials with RRWA.
 - Rick Seanor (Ukiah) said he wants to formally state that Ukiah is interested in aligning to create a regional Phase I permit.
 - Jake Mackenzie expressed his appreciation to RRWA for supporting member agencies in this endeavor.
 - Virginia Porter said each agency must make a decision by July 1, 2013.

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- Virginia Porter said RRWA will be hosting SWRCB May 14 on one of several Phase II implementation meetings in Santa Rosa.
- Safe Medicine Disposal update
 - Andy Rodgers updated the group on collection totals and trends. He explained that adding new bin locations has greatly increased the amount collected in recent years.
 - Patrick Givone (Windsor) suggested adding a new bin at the Sutter Hospital on Hwy 101.
 - Andy Rodgers updated the board on the Spanish outreach campaign that will begin soon. He said he thinks this campaign, in addition to recently added bins in the Alliance Medical Centers, will further increase participation of the Spanish-speaking community.
- Recent and on-going RRWA advocacy items
 - Update from December 10, 2012 meeting RWQCB EO and staff
 - Virginia Porter explained recent staff changes at the RWQCB. She said that the staff changes have an effect on the permitting process for RRWA and its member agencies.
 - RRWA update to RWQCB - March 14, 2013
 - Next meeting with RWQCB EO and staff – March 19, 2013
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F. Items of Interest

- Mary Ann Landis presented recreational opportunities in Ukiah to the group. She also suggested a tour of the wastewater treatment plant for next year's meeting.

G. Public Comment

H. Adjourn 12:35 PM

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